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# ROBERT SMITH

Singer I

[info@qwikresume.com](mailto:info@qwikresume.com) | [LinkedIn Profile](#) | [Qwikresume.com](#)

Looking for a career in marine biology, which has been my life-long passion. Goal is to produce significant beneficial changes within aquatic ecosystems.

## EXPERIENCE

### Singer I

**ABC Corporation - NOVEMBER 2011 - APRIL 2012**

- Performed several times a day with a five-piece band.
- Assisted guests with any special requests during their visits.
- Listened to the directors notes and incorporated feedback into performances.
- Event singer for the Captains Celebration Ceremony.
- Engaged with guests to create a pleasurable cruise experience.
- Hosted events and held the attention in lounges to 200 or more guests.
- Maintained knowledge of ship rules and procedures including firefighter training.

### Singer

**Delta Corporation - 2010 - 2011**

- Performed in Choir and Concerts.
- Success Music School (teacher) 2010-2012 Funerals Church Events Christmas Programs Retirement Homes Talent Competitions (local) School Choirs 60th .
- Shot in San Francisco) Supervising Producer, VIVA Records MTV You and Me (Music Video) Singers Rachel.
- Philadelphia (Schedule varies) commissioner) Campaign volunteer for Bernie.
- Jazz Standards, Original Music, Michael Jackson & Stevie Wonder Band Weekly Shows, Special Events.
- Gifted singer that can read and interpret musical compositions and apply my voice and style to create a song.
- years as a praise and worship leader with Konina Church.

## EDUCATION

- Associates in Vocal Performance - 2008(Mes Community College - Mesa, AZ)

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John Doe  
123 Main St  
San Francisco, CA  
123 456 789 | [@qwikresume.com](#)

**Work Experience**  
2022 - Present     Dance Instructor | The Dance Company  
San Francisco, CA  
• Develop and execute lesson plans that enhance the experience of participants.  
• Maintain complete and accurate records related to dance classes.  
• Monitor dance students ages 7 through 17 to proper ballet techniques.  
2021 - 2022     Director | XYZ Project  
San Francisco, CA  
• Achieved excellent results across production when delegating and setting an example.  
• Collaborated with choreographers to modify and refine dance steps.  
• Contributed to the success of the company production of "Swan Lake".  
2020 - 2021     Director | Stage Set Co.  
San Francisco, CA  
• Managed a subsidiary of the lead dancer with company production of "Swan".  
• Assisted in various supplementary dance moves to master choreography basic.  
• Responsible for ensuring props and costumes for multiple performances.  
**Education**  
1997 - 2001     Bachelor's Degree  
San Francisco State University  
Bachelor of Fine Arts  
**Additional Skills & Interests**  
• Proficiency in English and French.  
• Expert knowledge of public and contemporary dance.  
• Excellent communication skills.  
• Team player with a warm personality.

# Robert Smith

## Asst. Campaign Coordinator

### CONTACT DETAILS

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
www.qwikresume.com

### PERSONAL STATEMENT

Accomplished, peak-performer, that's self-motivated to work in marketing and event management.

### WORK EXPERIENCE

#### Asst. Campaign Coordinator ABC Corporation - May 1998 - May 1998

##### Responsibilities:

- Organized and directed forums, community rallies and speeches to gain support and financial donations.
- Supervised volunteers and participated in strategy meetings.
- Assisted the campaign chairman with the day-to-day operations of the campaign office.
- Analyzed issues regarding higher education, health, and small business advocacy.
- Developed public relations strategy and organized community forums.
- Drafted legislative resolutions and certificates.
- Wrote responses to constituents regarding the passage of new bills, and tracked progress.

#### Campaign Coordinator ABC Corporation - 1994 - 1998

##### Responsibilities:

- Maintained extensive donor database to ensure accuracy and currency.
- Provided exceptional donor recognition, support, and stewardship of a \$150M campaign.
- Worked closely with multiple partner agencies.
- Efficiently managed campaign resources and coordinated fundraising efforts.
- Designed and oversaw record keeping and budget tracking processes to increase operational productivity.
- Reviewed campaign results and strategic planning initiatives with C-level executives.
- This is Dummy Description data, Replace with job description relevant to your current role.

### Education

BA in History-East Asian Studies - (University of Southern California, School of Letters - Los Angeles, CA)

### SKILLS

Account Management,  
Management.

### LANGUAGES

English (Native)  
French (Professional)  
Spanish (Professional)

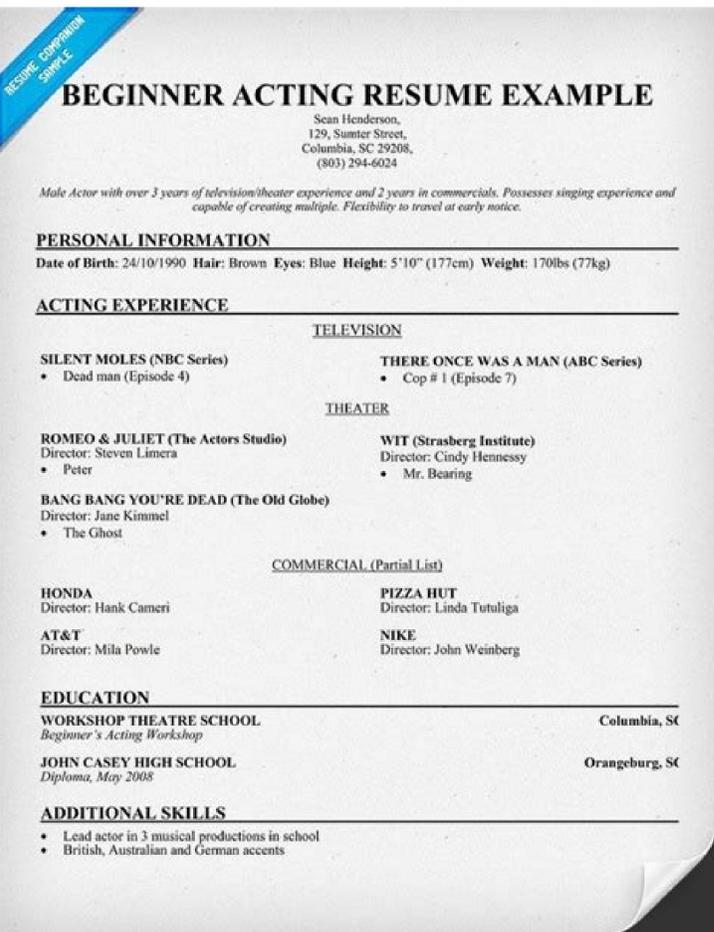
### INTERESTS

Climbing  
Snowboarding  
Cooking  
Reading

### REFERENCES

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

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### ROBERT SMITH

French Tutor

Phone: (123) 456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

#### SUMMARY

3+ years of experience as a French Tutor. A talented, well-organized and strong classroom performer, who has a proven track record of achieving excellent student success.

#### CORE COMPETENCIES

Multilingual, Fluent in French, Better, Arabic, And English With Sales, Customer Service, And Teaching, Fast Learner, Proficient In Computer Including Windows, Outlook, Microsoft Office Word, Excel, PowerPoint, Google And More.

#### PROFESSIONAL EXPERIENCE

French Tutor  
Self Employed - March 2011 - Present

##### Key Deliverables:

- Preparing and teaching French language and culture to students of all ages.
- Providing feedback beyond the classroom/online, learning by encouraging students to participate in school lunch, morning sessions and cultural activities and advising students about meeting groups, activities at various cultural events and other opportunities to practice language informally.
- 70% of students met or exceeded their final learning objectives when tested outside of my class.
- Developed and instructed an eight-week summer immersion French program for seven local students.
- Consistently received outstanding feedback and monitored student progress.
- Maintaining a controlled and fun learning environment for children so that they are focused on understanding French and completing their homework assignments.
- Creating and adhering to lesson plans to further their educational goals, including speaking fluently in French.

Sales Manager  
Target Pest Control Services - July 2009 - February 2011

##### Key Deliverables:

- Sales of services and negotiating contracts by using leads and cold calls.
- Performing technical duties, interacting with customers, applying treatments.
- Managing daily operations, scheduling, daily route for technicians, assigning routes.
- Performing office duties, Processing payments (cash, credit cards and checks).
- Proficient with inventory management.
- Accurately understand and utilize incentive programs.
- Prepare and record monthly and annual sales forecasts.

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Performing MS&C controls for EMEA locations, training, analysing and reconciling data to detect deficiencies (e.g. clients onboarding data and Periodic KYC Reviews) Reviewing information against pre-set standards (e.g. UBS policy or regulatory guidelines) Reporting outcomes to stakeholders (i.e. appropriate senior onshore Compliance Officer) Escalating, and if necessary, investigating identified deficiencies or red flags Documenting results in systems Managing communication with multiple senior stakeholders Communicating with onshore teams in local language - German Developing an understanding of the onshore businesses and regulation by performing controls and through regular interaction with onshore teams Inputting to control design by undertaking regular assessment of process effectiveness with a view to ensuring fit for purpose solutions Supporting of MS&C management Able to perform both indoors and outdoors in full costume Work effectively in a hot and claustrophobic costume environment Able to perform in a costume weighing approximately 50lbs for 30-45 minutes at a time. (45 minute breaks in between performances with one of them being a 1 hour break if working a full 9 hour shift) Able to lift and carry 50lbs without assistance Must have full use of hands, fingers and wrists Frequently required to walk, stand for long periods of time, balance, stoop, kneel, or crouch Specific vision abilities required by this job to include close vision, distance vision, depth perception and Ability to adjust focus Must be able to work within the costume and utilize video monitor to "see" and navigate through crowds Ability to work flexible shifts (hours) days and evenings, and holidays Must have a valid state of Georgia Driver's license to transport self and others to offsite locations, when needed Ability to travel with adequate notice Submit to and pass a background investigation, drug screen, credit, MVR and physical Ability to support and assist in the evolution of the character program 1 year working within a team concept with a culturally diverse staff 1 year experience working in the theme park industry as a live performance, special skill artist, or mascot Experience in cheer, dance or game entertainment are also beneficial Specific vision abilities required by this job to include close vision, distance vision, depth perception and ability to adjust focus Must have a valid state of Georgia Driver's license to transport self and others to offsite locations, when needed; Ability to travel with adequate notice 1 year experience working in the theme park industry as a live performance, special skill artist, puppetry, performer, or mascot. Experience in cheer, dance or game entertainment is beneficial Experience performing in front of large crowds and evoking high energy, enthusiasm and fun Must work well with other, including guest of all ages Audition inside of the costume is required 4'8" to 5'0" -OR- 6'0" to 6'2" ONLY Character Performer roles receive a starting rate of \$9.80/hour You must be at least 18 years of age to be considered for this role. This role is Seasonal and requires flexible availability for any shift, including nights, weekends, and holidays Bilingual preferred Supporting the payroll operation for UK, Ireland and Channel Islands, ensuring accurate and timely processing and validation of the work in accordance with Service Level Agreements (SLAs) and company procedures Acting as a client focal point for international payroll, and maintaining regular client communication with the HR International teams and global payroll peers Leading the delivery of Appendix 5/Short Term Business Visitors processes, working closely with HR International Ensuring all inbound assignees have an active certificate of coverage and apply for A1 certificates for outbounds Providing technical and professional guidance and support to the payroll team, on international payroll topics Assisting with the processing and end to end control of each payroll run, and of annual pay rounds and vesting share awards Assisting the Payroll Team Lead with the development and implementation of policies, practices, procedures and delivery of key payroll projects Developing and maintaining relationships key internal stakeholders and external agencies Developing influential relationships and networks of contacts within the global payroll functions Running regular and ad hoc reports from the payroll and accounting systems for HR, Finance and Auditors Liaising with colleagues, internal departments and agencies as appropriate to resolve queries Experienced with volume payroll requests within a shared service environment Excellent UK Pay As You Earn (PAYE) and NIC legislative knowledge Knowledge of expatriate/international payroll practices, such as A1/Tax Equalisation/Strategic Global Investments (STBV)/ Appendix 5 /s.690 Strong administrative and interpersonal skills Excellent multi-tasking, organisational and follow-up skills Strong analytic and Microsoft Excel skills SAP Payroll experience (beneficial) Passionate about payroll Performance orientated Open to innovation & change A team player with excellent communication skills Team leader for the Background Screening team to ensure all candidates are screened in line with Deutsche Bank policy Manage the team's day to day portfolio of background screening cases to meet agreed SLA's and ensuring due diligence is shown at all times Ensure issues are escalated as appropriate to management and business accordingly Co-ordinate and present escalation cases to the Hiring Adjudication Panel on a weekly basis Resolve issues with screening cases by effectively communicating with Managers, Recruiters and Candidates Ensure issues are dealt with efficiently with third parties in order to close background screening cases Work within policy, process and guidelines Maintain adequate cover for all activities undertaken by the team Ensure that all reporting requirements are met and delivered by agreed deadlines Identify, analyze and address areas for improvements and/or amendments Manage expectations of Managers, Recruiters and Candidates Act as first point of contact for management escalation and special attention issues Develop and monitor team performance and provide feedback as appropriate Experience of managing a background screening team The ability to communicate professionally and effectively at all levels The ability to work and use discretion when reviewing/holding confidential information Educated to A level or above Manage a portfolio of background screening cases ensuring due diligence is shown at all times Appropriately escalate issues to the management team and business accordingly Efficiently investigate issues with third parties in order to close background screening cases Ability to communicate professionally and effectively, at all levels, both face to face and via telephone and email Excellent organisation/prioritisation skills Ability to work and use discretion with confidential information Ability to work on own initiative without supervision Demonstrate initiative & proactiveness Experience of working in a HR Shared Service environment or similar Responsible for exercising discretion and independent judgment while touring in accordance with position duties and Kaiser Permanente policies. Perform all aspects of position, which includes, but is not limited to, preparation, rehearsal, and performance for acting roles assigned. Apply creative, original and intellectual skills in developing and performing various roles and scripts Participate in training of health education and peer counseling. Serve as a peer educator and role model for students at all times. Represent ETP to the community and media. Appear at community and company events Work with and perform for audiences of different ages, different socioeconomic backgrounds and social climates, in a manner that captures audience's attention and interest and most effectively communicates health education message Assist with evaluation of program effectiveness by gauging level of audience responsiveness and providing feedback. Approximately 8-10 weeks out-of-town travel required. Drive company vehicles, set up and strike set, production related administration work N/A Bachelor's degree in related field preferred Health education training and experience Bilingual Spanish, Cantonese, or Tagalog preferred Hands on support for Reward and Performance product specialists on global delivery and rollout of products, processes or policies Support the creation and delivery of solutions to enable accurate and timely compensation budgeting, modelling and planning Actively contribute to the successful delivery of end to end global group wide variable compensation and fixed pay review processes Support the delivery of processes or analytics related to Reward and Performance regulatory requirements and audits Complete data audits and cleanses as required and ensuring any follow up actions are completed on time Support the annual job matching and market benchmarking process and generation of appropriate analytics and insights Produce high quality communication or reference materials to support managers and employees in the use of any Reward and Performance product or process Provide analytic and data manipulation support for the creation and maintenance of internal compensation ranges Ad-hoc reporting and analysis of Reward and Performance data using Microsoft (MS) Excel and/or Access as needed Working individually or in wider teams to improve process performance by solving problems and identifying and implementing continuous improvement opportunities Understand the Reward and Performance systems in depth and working alongside Human Resources (HR) technology teams to deliver improvements and enhancements as needed Work in partnership with MFP Engagement and Group Reward to facilitate various compensation committee processes and production of meeting papers Experience in a Management Information Reporting environment Experience in handling large data sets and using complex Microsoft (MS) Excel formulas Good working knowledge of VBA (Visual Basic Application) Experience in large multisite / global organisations A consultative and collaborative approach to problem solving Experience in process design and improvement Strong analytical and reporting skills Attention to detail and the ability to multi-task Integrity and discretion in dealing with sensitive information Organised and logical in your approach Highly proficient with MS Office products, in particular Excel Able to coordinate, prioritise and deliver multiple tasks and projects to strict deadlines Innovative with a commitment to change and process improvement Able to deal with conflict, complexity and pressure Supporting the payroll operation for the UK, Ireland and Channel Islands, ensuring accurate and timely processing and validation of the work in accordance with Service Level Agreements (SLAs) and company procedures Acting as a client focal point for international payroll, maintaining regular client communication with the HR International teams and global payroll peers Providing technical and professional guidance and support to the payroll team on international payroll topics Assisting with the processing and end to end control of each payroll run and of annual pay rounds and vesting share awards Developing and maintaining relationships with key internal stakeholders and external agencies Excellent UK Pay As You Earn (PAYE) and National Insurance Contribution (NIC) legislative knowledge Open to innovation and change 3 to 6 years' experience working as an analyst in the Intelligence Community or military analyst evaluating technical information for targeting and reporting purposes Two or more years of analytic background in the Intelligence Community, military, or corporate world Experience using COTS/GOTS analytic tools Provides entertainment, amusement, and interactive activities for guests at LEGOLAND California by taking every opportunity to interact with guests throughout the park. Exceeds guest service expectation Represents LEGOLAND California in the best manner possible by maintaining the integrity and artistic value of all presentations when performing in the park and on special events Informs Lead or Supervisor of any problems, concerns or delays that may occur Learns other roles as required Cooperates with all Entertainment and park Model Citizens Previous Costume Character experience is preferred Experience in customer service field is required Ability to move in and withstand wearing hot and heavy costume for up to 40 minutes at a time is necessary Demonstrated enthusiasm and creativity Requires the ability to skillfully and effectively communicate solely through action Dance and/or movement training is preferred Due to scale demands of costume, applicant size must fit the dimensions of the costume, including being between 5' 1" and 5' 4" in height Basic experience using Microsoft Excel Administration/data entry processing experience Excellent standard of customer interaction and verbal communication skills Positive, upbeat and task oriented when carrying out the activities Willing to go the extra mile to ensure customer satisfaction and operational SLAs are met Support of full intelligence lifecycle and work closely with other analysts/SMEs to ensure mission success Potential for occasional domestic and foreign travel in support of technical targeting efforts TS/SCI w/Poly security clearance and a minimum of 3-6 years' experience Experience using Sponsor targeting tools Working knowledge of telecommunications, including cellular networks and computer networks In-depth research and analysis on commercial cryptographic trends as they pertain to secure message apps or GSM telephones Ability to conduct in-depth research and provide detailed analysis to provide HUMINT leads Excellent written and oral communication skills; experience writing official reports and briefing senior level management TS/SCI security clearance with polygraph Bachelor's Degree in a relevant technical field (engineering, computer sciences, or computer forensics) and experience in one of the following areas: computer network forensics, network administration, computer security and 3-6 years' of relevant experience Experience in the Operational environment Certifications or degrees in the CyberSecurity discipline (CISSP GIAC GPEN, CEH, OSCP) Master's Degree in a relevant technical field (engineering, computer sciences, or computer forensics) Demonstrated experience in penetration testing, defensive methodologies, or network intrusion response. Knowledge of mobile technologies to include cellular networks (cellular, wi-fi, Bluetooth, etc.) Experience creating and automating technical solutions to manipulate large datasets Familiarity with network analysis tools and Operating systems tools; experience with computer networking such as multiple routing protocols and firewall engineering Holding a sign to attract new clients Welcoming new customers to the office Exhibiting high energy and positive music Providing hands-on support for Reward and Performance Product Specialists on global delivery and rollout of products, processes or policies Supporting the creation and delivery of solutions to enable accurate and timely compensation budgeting, modelling and planning Actively contributing to the successful delivery of end to end global group wide variable compensation and fixed pay review processes Supporting the delivery of processes or analytics related to Reward and Performance regulatory requirements and audits Completing data audits and cleanses as required and ensuring any follow up actions are completed on time Supporting the annual job matching and market benchmarking process and generating appropriate analytics and insights Producing high quality communication or reference materials to support Managers and employees in the use of any Reward and Performance product or process Providing analytic and data manipulation support for the creation and maintenance of internal compensation ranges Providing ad-hoc reporting and analysis of Reward and Performance data using Microsoft (MS) Excel and / or Access as needed Working individually or in wider teams to improve process performance by solving problems and identifying and implementing continuous improvement opportunities Understanding the Reward and Performance systems in depth and working alongside Human Resources (HR) technology teams to deliver improvements and enhancements as needed Working in partnership with Engagement and Group Reward to facilitate various compensation committee processes and production of meeting papers Previous experience in a Management Information Reporting environment Previous experience in handling large data sets and using complex Microsoft (MS) Excel formulas Good working knowledge of Visual Basic Application (VBA) Experience in large multi-site / global organisations Pro-active and driven Organised and logical in approach Ability to co-ordinate, prioritise and deliver multiple tasks and projects to strict deadlines Ability to deal with conflict, complexity and pressure Perform, model and assist with all aspects of production, which includes, but is not limited to, preparation, rehearsal, and performance for acting roles assigned. Apply creative, original and intellectual skills in developing and performing various roles and scripts. Work with and perform for audiences of different ages, different socioeconomic backgrounds and social climates, in a manner that captures audience's attention and interest and most effectively communicates health education message. May include understudying one or more acting roles Participate in health education training and peer counseling to serve as a peer educator and role model for students at all times. Represent ETP to the community and media. Appear at community and company events Responsible for exercising discretion and independent judgment while touring in accordance with position duties and Kaiser Permanente policies. Assist with evaluation of program effectiveness by gauging level of audience responsiveness and providing feedback. Approximately 8-10 weeks out-of-town travel required. Drive company vehicles, set up and strike set, production related administration work. May be responsible for additional program duties Minimum two (2) years of experience as a Performer I or equivalent preferred Formal, advanced level acting training and touring theatre experience Bilingual Spanish, Cantonese or Tagalog preferred Greet and engage guests of all ages throughout the Polar Bear attraction in a role as the Coca-Cola Polar Bear as well as a Polar Bear Wrangler for The Coca-Cola Company and The Coca-Cola Store Orlando Performand provide guest service through performance theming positions, silentgestures and character poses that engage and delight our guests in an effort to provide long-lasting memories and positive interactions while generating salesof Polar Bear themed merchandise and professional photography packages Consistently execute bear care maintenance program and field repairs to ensurecostume is always in operational show-ready condition Ability to perform at a consistent level in a highly visible public (guest) area Ability to work flexible shifts (hours) days and evenings, 7 days per week Work within a team concept with a culturally diverse staff Experience in the theme park industry as a live performance or special skill artist (puppetry or mascot) Costume is made to fit someone 5'11 to 6'2 tall with an average build Must have a valid driver's license to transport self and others to offsite locations, when needed Must work well with others, including guests of all ages Display good non-verbal communication skills and bring to life the Coca-Cola Polar bear Ability to read individuals' social cues to understand the level of interaction each guest may want High school degree or equivalent is required Experience performing in front of large crowds and evoking high energy, enthusiasm and fun! Ensure all tasks are completed according to defined processes and procedures and quality standards Supervise and monitor team member outputs to ensure proper task completion and record-keeping and to ensure corrective action is taken on an ongoing basis Own and manage the development of each team member, and undertaking regular performance reviews and giving feedback as required Ensure required management information and data is presented for your team in a timely manner, adhering to agreed quality and presentational standards Experience of back office, customer service and dealing with a high demanding workload Workflow Management and control Results orientated and experience of high volume operations Good motivator / effective team leader

An outstanding resume for a performing artist should include a look at your creative prowess, professional experience, and training. This document should incorporate easy-to-read qualities while also using white space and colors to create a personality-filled resume. You can get help creating a great resume by turning to the experienced advice... Examine the performing artists resume template below to see how you can list your talents in a way that will win them over. Create Resume. Joseph Gonzalez. 123 Fake Street | City, State, Zip Code| 000-000-0000| email@email.com. Professional Profile. Dedicated to singing and song writing for over thirty years, professionally and non-professionally. 22/11/2019 · Full Performer Technical Analyst Resume Examples & Samples TS/SCI security clearance with polygraph Bachelor's Degree in a relevant technical field (engineering, computer sciences, or computer forensics) and experience in one of the following areas: computer network forensics, network administration, computer security and 3-6 years' of ... 03/06/2022 · Resume Examples; Professional Performing Arts Resume Template & Samples; Professional Performing Arts Resume Template & Samples. Make your dream come true and write a performing arts resume that gives you the ticket to the Museum of Modern Art. Not as an observer. But as a performer. 11/07/2022 · Below you'll find examples of resumes that can help you get an interview (and a job offer) from companies like The Walt Disney Company and Six Flags. Here are the key facts about performer resumes to help you get the job: The average performer resume is 277 words long. The average performer resume is 0.6 pages long based on 450 words per page. A performer entertains the crowd or audience through various arts such as dance, music, stage entertainment, magic show, and theatre. These artists showcase their talents either through live shows or through recordings. While the exact roles and responsibilities are determined and vary by where they work, the following common duties are listed on the Performer Resume - ... 07/12/2020 · How to write a performer resume. Follow these steps when writing a performer resume: 1. Read through the job application. Prior to creating your resume, carefully read through the job application to learn more about the role you're applying to. Do a little research about the director or production company.

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